



**FY 2018 Non Medicaid**  
**Claims Submission Deadline Announcement**  
**\*\*August 31, 2018\*\***

This is a reminder to all Fiscal, MIS and Billing staff that **Friday, August 31, 2018** is the submission deadline for **ALL** FY 2018 (July 1, 2017 to June 30, 2018) Non Medicaid claims **and** appeals.

This means that all files containing FY 2018 Non Medicaid claims must be submitted to the Board for processing by end of business on August 31<sup>st</sup> at 5 p.m.

Please note that the 365-day claims filing deadline is still in effect for claims at the beginning of the fiscal year. For example, a Non-Medicaid claim with date of service July 1, 2017 should have been submitted by July 1, 2018. However, Non-Medicaid claims with a **date of service** through June 30, 2018 must be in by the August 31, 2018 filing deadline.

*If there is an appeal, you are required to submit a letter on agency letterhead; explaining reason for the appeal, no later than August 31<sup>st</sup> at 5 p.m. You can send the appeal via email to [adoolittle@mcadamhs.org](mailto:adoolittle@mcadamhs.org) or send via US Postal Service postmarked by August 31, 2018 to Andrea Doolittle, ADAMHS Board for Montgomery County, 409 E. Monument Avenue, Suite 102, Dayton, OH 45402.*



937-443-0416



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